Clifford Beers Attendance Policy

Client Name: _______________________________

We are glad that you are here. Thank you for coming to session 1 of your intake at Clifford Beers. Remember that you and your child must attend session 2 of your intake so that we can develop the best plan for you and your family.

If any issues arise before your next appointment, you can contact the clinician you met with today. Your clinicians name was: _________________________________ and you can reach him/her at ____________________.

Please be aware that it is the policy of Clifford Beers that you and your child attend all scheduled appointments. If you must cancel your appointment, please do so at least 24 hours before the appointment time by calling 203-772-1270.

Please understand that if you miss 2 appointments in a row or more than 3 scheduled appointments within 3 months, there is a chance that you will be discharged from the clinic. In addition, some families may have additional services with our psychiatry department. Please understand that you would also be discharged from these services if your appointments are not kept consistently. If you are discharged due to attendance issues and want to return for services, you may not be able to return unless you are able to further commit to consistent attendance.

We have attendance policies so that we can successfully serve our families. Progress is always more successful when appointments are kept and you see your clinician consistently.

Please feel free to ask us any questions and sign below indicating that you understand this form and our policies.

Thank you.

__________________________________________________________  ____________________________
Guardian or client (if 18 or older) Signature             Date